NBSCT MINUTES

26 SEPTEMBER 2019

1700h SAINT JOHN REGIONAL HOSPITAL, SAINT JOHN NB

1. **Proceedings:**

Meeting called to order by President Valerie Gilbert 1700h. 32 members were present.

* (1.1) Board members were introduced; President – Valerie Gilbert, Secretary – Kelsey McEachern, Registrar – Kathy Walker, CEU/Education Coordinator – Kristine McLaughlin.
* (1.2) Two valid proxies brought forward.
* (1.3) Approval of agenda; one addition, to add the subject to discuss the Job Evaluation Survey.

1. **Minutes from Previous Meeting:**

* (2.1) Minutes read by Kelsey McEachern. One amendment to be made. It shall be amended that the discussion regarding a motion that as made last year that no new members will be accepted as an associate member after September 29 2018. The amendment is to reflect that the discussion was regarding registry ineligible persons. Motion was made to accept the minutes by Jenny Deverevaux, seconded by Alea Quondam. Motion carried.

1. **Reports:**

* (3.1) President: Read by Valerie Gilbert. We are still waiting for the results as per the reclassification regarding the registry eligible. New Brunswick is facing a staffing crisis that is felt in all facilities as RCTs are retiring it is causing challenges in the recruitment area. We are still attempting to have a Cardiology Technologist program in the province that does not encompass neurology, an on going discussion with the government over the last six years or more that continues. There are also many vacancies on various committees within the NBSCT.
* (3.2) Registrar: Read by Kathy Walker. As of September 2019 within New Brunswick there are a total of 158 members. This breaks down to 130 active members, 8 inactive members and 14 students/associate member.
* (3.3) Education/CEU Coordinator: Read by Kristine McLaughlin. In September 2018 four candidates challenged the national exam, in April 2019 another four successful candidates challenged the national exam. As of September 15 2019, there will be nine writing the exam. All forms or documents should be emailed regarding CEUs which is listed on the NBSCT website, a reminder to make sure that your profile is up to date with your current information on the website as well. A confirmation email will be sent to confirm that your 30 CEUs have been received, this will be sent towards the end of the year. A reminder that if a member does not submit the required documents that there will be a one hundred dollar fine and their membership status will no longer be in good standing. The CSCT has created a committee of Cardiology Technologist across the country each representing a province and whose mandate is to review and revise the guidelines. There are proposed changes in regards to the point values to the CEU requirements, at this point they need to be approved at a National level and are not in place yet. As of September 7, 42 members have submitted their CEUs totalling 30 which represents thirty three percent of the membership.
* (3.4) Treasurer: Submitted by Nadine Hebert, read by Valerie Gilbert. Our cash assets as of December 2018 was $21,191.60, this was prior to any dues collected by Vitalite members who now must remit on their own as Vitalite has stopped all payroll deductions for all disciplines. This is the only revenue and a portion of it is remitted to the national board. $65 for all the active members was sent to CSCT, $55 for inactive members and associate members, all the money collected from students stays in the province. The only expenses this association has is meeting expenses, meeting expenses for the director to attend the CSCT AGM, our membership cards and postage.
* (3.5) Survey Report: Read by Kristine McLaughlin. There was a survey put out to the membership via email after the 2018 AGM regarding the time and location of the next AGM. Twenty-three of one hundred and twenty-three members responded to the survey. A 17% response rate is not enough to make a change for the entire membership.

A motion to accept the reports as presented was made by Mary Connell, seconded by Stephanie Gautreau.

1. **Committee Reports:**

* (4.1) By-Law Committee: Read by Valerie Gilbert. Our application for funding for translation was denied by the province of New Brunswick due to the fact that we are neither an incorporated business or a non-profit organization. We will have to investigate other avenues for translation or paying for it at the price of eight to nine thousand dollars. The by-laws need to be retyped and saved as a PDF to be translated. Tammy Duffy has volunteered to retype the by-laws. There is no other addition to by-law changes at this time.
* (4.2) Reclassification Committee: Read by Lynn Douglas, submitted by Ellen Dinan. After continuing communications with Amy Beswarick the Deputy Minister of Human Resources they are happy to report that the process of creating a new classification for the registry eligible Cardiology Technologists is making progress. Hopefully we will be able to hear in the near future that we will be granted this new classification. As soon as the official word is given, NBSCT will be notified.

1. **New Business:**

* (5.1) Regarding recruitment, in some facilities they are not allowing retired RCTs to come back and work casual. As an association a letter will be written to the VP/CEO of Horizon regarding the difficulty with recruitment/retention and retired RCTs working as casual employees.
* (5.2) Job Evaluation – The survey will be coming soon, there is no date yet. It is recommended that we work on the survey together so we don’t miss anything. Jenny Devereaux will work on organizing a video conference between all facilities to have a discussion and brain storm. This may take multiple sessions.
* (5.3) The next AGM will be held during the Cardiovascular Symposium on the Thursday evening at the Saint John Regional Hospital.

Motion to adjourn the meeting was made by Cynthia Creamer, seconded by Izabelle Desjardins.