

## NBSCT AGM MINUTES

MAY 2 2016

10:00AM, THE MONCTON CITY HOSPITAL, MONCTON N.B

### **Members Present:**

Isabelle Desjardins

Kelsey McEachern

Cara Murray

Ellen Dinan

Cynthia Creamer

Jane Irving

Jean Robinson

Angela Davis

Marie-Claude Roy

Linda Arseneau

Claudette Doucet

Kathy Walker

Mélanie Godin

Jane Shepherd

Kristine McLaughlin

Valerie Gilbert

Kathy Hayes

Pat Lively

Sylvie Langlais

Patricia Leblanc

Nadine Hebert

Karen Schaus

Andrea Neufeld

Lynn Douglas

Lisa Johnson

Sherry Hunter

### **(1) Proceedings:**

Meeting called to order at 10:00AM by Acting President Lisa Johnson

- (1.1) The Agenda (Article A) was accepted with no new additions. Motion to accept the agenda made by Isabelle Desjardins. Seconded by Nadine Hebert. Motion was carried.

### **(2) Minutes From Previous Meeting:**

- (2.1) The following names need to be added to members present; Claudette Doucet, Louise Thibodeau-Godin, Kaylie Rioux, Pierre Luc Chouinard, Marie-Soliel Levesque, Janice Durant, Patricia Philpitts.
- (2.2) Business Arising: Membership dues were motioned to be increased by \$25.00 at the previous meeting but this did not happen as the minutes did not come out in time to be sent to the hospital's Human Resources Department. The one hour education for this year's AGM did not happen as there were time restraints, it was also suggested that the date for future AGM's be changed. This was discussed in New Business. A bylaw committee was formed at the last AGM to update and review our bylaws to be more current for our needs in 2016. The bylaw committee will just review and changes will be voted on by members at the next meeting. A new committee was formed. Nadine Hebert, Lisa Johnson, Sylvie Langlais and Jane Sheperd volunteered. It is noted that the committee will look into changing the bylaw that states it is necessary to be a member for five years to run for President. The NBSCT website which was gifted by CSCT for a three year term (June 6 2015-2018) needs to be kept up to date more frequently. Crystal

Shendoruk, Vice President of CSCT has volunteered her services. Lynn Douglas made a motion that NBSCT will pay whomever the new webmaster will be to receive training from North Studio up to a maximum of two hours. Seconded by Nadine Hebert. Motion was carried. It is noted that the President will send an email to all members about forming a committee for the website. Sylvain Savoie and Luc Leger have volunteered to translate.

### **(3) Reports:**

- (3.1) CEU Coordinator: Read by Andrea Neufeld. The CEU's for this term is 2013-2016. All CEU's will be unified across Canada for all CSCT members starting in the next triennium, January 2017. It is noted that a discussion was had about submitting CEU's on the new website like the previous one and will be looked into by the new website committee. Andrea Neufeld is stepping down as CEU Coordinator.
- (3.2) Registrar: Read by Isabelle Desjardins. See Report (Article B). Isabelle is stepping down as Registrar.
- (3.3) Treasurer: Read by Lynn Douglas (Article C). Tax receipts from your dues are not required for your tax purposes unless you're being audited. A copy of your receipt is always kept once paid by NBSCT. Please try and keep your receipts. Financial statement was presented. Motion to approve financial statement made by Lynn Douglas. Seconded by Valerie Gilbert. Motion was carried. It is noted that the hospitals are interested in doing direct deposit for dues. Executive and committees are to use telephone or GoTo meetings where possible. Any expenses incurred outside of this meeting must be approved by executive. The new Treasurer will look into getting a new bookkeeper and they will be appointed at the next meeting in September 2016. Lynn is stepping down as Treasurer.
- (3.4) Education Director: Read by Lisa Johnson. See report (Article D). Lisa is stepping down as Education Director.
- (3.5) President: Read by Acting President Lisa Johnson. See Report (Article E). Referring to the Official Languages Act of New Brunswick all documents from NBSCT legally must be translated. Luc Leger has volunteered to translate the minutes. The bylaw committee will review the bylaws and then it will be decided if a professional translator is needed or not at the next meeting.

A motion was made to accept all reports by Karen Schaus, seconded by Linda Arseneau. Motion was carried.

### **(4) Committee Reports:**

- (4.1) Reclassification: Report read by Ellen Dinan. Lynn Douglas, Luc Leger and Ellen Dinan met with the office of Human Resources in July 2015 with regards to moving our registry eligible technologists to NBU. Bob Davidson was in attendance as well as MLA's from their respected communities for support. Ellen has been in contact with

Amy Beswarick the Assistant Deputy Minister of Human Resources in which she has responded that things are in motion. MLA Bill Fraser has inquired about this issue. A response from Kelly Kane, Deputy Minister, referring to Bill Fraser's inquiry. She is working on updating the briefing note and will send it once it is ready. The Department of Human Resources following the meeting with NBSCT, Minister Landry, Minister Fraser and staff in July 2015 has been reviewing the following request. The Non Registered Cardiology Technologist only those who are registry eligible, to be moved from CUPE to the NBU, Medical Science Professionals Group, with the other RCT's and the RCT's be placed higher on the NBU MSP pay scale. Department of Human Resources have been consulting Department of Health and with the employers of both Horizon and Vitalite Health networks. A decision on the issue is pending further discussion with the regional health authorities, however should be shortly.

- (4.2) Promotions: The Promotions committee is coordinated with the Nancy Vallis Peer Recognition Award, annual poster contest, potential surveys or friendly competition. Jean Robinson has stepped down. A new committee was formed; Kelsey McEachern, Cynthia Creamer and Cara Murray volunteered.
- (4.3) Yardstick: The onus is on the exam candidate to be responsible to register for the CSCT exam. The exam will be twice a year.
- (4.4) Translation: Isabelle Desjardins and Nicole Hebert have volunteered to help Luc Leger.

**(5) New Business:**

- (5.1) On the Agenda it should state NBSCT bylaw changes, not CSCT.
- (5.2) The bylaw committee will review the bylaws and present suggestions at the next meeting to be approved.
- (5.3) The CCC is being hosted in Montreal this year from October 22-25 2016. The CSCT AGM is on the Saturday, education is on Sunday. It is noted that NBU may cover for some of the cost, there is money set aside for these types of events depending on how many people apply. Payment is required up front and you are not guaranteed a refund. You can apply on the NBU website.

**(6) Nancy Vallis Peer Recognition Award:**

(6.1) Presented to Luc Leger for representing our society on the reclassification committee, volunteering as translator and currently acting as the French proctor for the CSCT National Exam.

**(7) Elections:**

(7.1) Valerie Gilbert volunteered to run the elections with Ellen Dinan and Kathy Hayes as scrutineers. The number of voting members was 24.

- (7.2) Treasurer:  
Nadine Hebert was nominated prior to the meeting. Lynn Douglas nominated Kathy Walker from the floor, Kathy did not accept. Nadine Hebert was elected Treasurer by acclamation.
- (7.3) Education Director:  
There were no nominations prior to the meeting. Jane Shepherd nominated Kristine McLaughlin from the floor, Kristine accepted. Kristine McLaughlin was elected Education Director by acclamation.
- (7.4) President:  
There were no nominations prior to the meeting. Karen Schaus nominated Ellen Dinan from the floor, Ellen did not accept. Angela Davis nominated Lisa Johnson from the floor, Lisa did not accept. Kristine McLaughlin nominated Valerie Gilbert from the floor, Valerie accepted. Valerie Gilbert was elected President by acclamation.
- (7.5) Secretary: Ellen Dinan nominated Kelsey McEachern for Secretary, Kelsey accepted and was appointed for a two year term.
- (7.6) Registrar: Kathy Walker was appointed for Registrar for a two year term.

Ellen Dinan congratulated Jean Robinson with her accomplishment on the pilot project for the Device Tech going out to the Nursing Homes in the province of New Brunswick.

**(8) Next Meeting:**

(8.1) The next meeting will be in Saint John on September 17<sup>th</sup> 2016 coinciding with New Brunswick Heart Centre Symposium. There will be no education. The ECG workshop for the symposium will be in the afternoon of September 15<sup>th</sup> at 12pm.

Motion to adjourn the meeting made by Ellen Dinan, seconded by Cynthia Creamer. Lisa Johnson adjourned the meeting at 1:33pm.